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HEALTH CARE FACILITIES

A U T H O R I T Y

Financing the Health Care Future

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Lieutenant Governor

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Charles Malone

Secretary

Department of Health

Umair A. Shah

Public Member

Steven R. Jacobs

Executive Director

Donna A. Murr

**Washington Health Care Facilities Authority
Special Board Meeting
410 11th Avenue S.E., Suite 201
Olympia, Washington 98504
Wednesday, July 3, 2024 Meeting Minutes**

A special meeting was held at the offices of the Washington Health Care Facilities Authority. Meeting notices were mailed to all members of the Authority, to all persons who requested such meeting notice, and to those members of the media presently on the mailing list for receiving meeting notices of the Washington Health Care Facilities Authority.

Members Present:

David Schumacher, Governor's Designee, Member, Chair
Lieutenant Governor Denny Heck, Member
Steve Jacobs, Public Member

Authority Staff Present:

Donna Murr, Executive Director
Shannon Govia, Assistant Executive Director and Program Manager
Ashlee Frye, Assistant Executive Director and Chief Financial Officer
Danni Miller, Operations Director

Others Present:

Stacia Hollar, Authority Assistant Attorney General, by conference speakerphone
Christi Jacobsen, Authority Bond Counsel, Hillis Clark Martin & Peterson P.S.
Dan Gottlieb, Authority Bond Counsel, Hillis Clark Martin & Peterson P.S.
Robyn Helmlinger, Authority Bond Counsel, Orrick Herrington & Sutcliffe LLP, by conference speakerphone
Florien Bouwmeester, Financial Advisor, PFM Financial Advisors LLC, by conference speakerphone

Mr. Schumacher called the meeting to order at 11:04 a.m. after noting a quorum was present consisting of himself, Lt. Governor Heck, and Mr. Jacobs.

Review, discussion and possible action regarding the Minutes from the June 13, 2024 Authority Board Meeting.

Upon motion by Mr. Jacobs and seconded by Lieutenant Governor Heck, the minutes of the June 13, 2024 Authority meeting were unanimously accepted.

Review, discussion and possible action regarding the Selection of the Authority Executive Director.

On March 14, 2024, the Authority appointed a committee to undertake the process to search for and evaluate candidates to serve as the next Authority executive director. The committee consisted of: Authority board member, Steve Jacobs; Authority Assistant Attorneys General, Sharon James & Dan Jensen; Authority Assistant Executive Director & CFO, Ashlee Frye; Authority Bond Counsel, Dan Gottlieb; and Authority Bond Counsel, Robyn Helmlinger. The committee reviewed each of the resumes independently and met on May 6, 2024 for a preliminary discussion and determined that each of the four candidates should be interviewed by the committee. Following the interviews, the committee met on June 10, 2024 to discuss the qualifications of each applicant based on the interview and the position description that was included in the job posting.

Ms. Murr summarized the selection process and Mr. Jacobs discussed the independent scoring system used for each applicant. Mr. Jacobs stated that the selection procedure was successful, and the necessary due diligence was completed. Mr. Jacobs also noted that all four applicants were good candidates for the position. On behalf of the review committee, Ms. Murr recommended that Mr. Shannon Govia be appointed as the Authority Executive Director at a starting salary of \$170,000 per year.

An Executive Session was convened to discuss the committee's recommendation, noting that the Executive Session would end at 11:27 a.m.

The Authority board meeting re-convened at 11:27 a.m., at which time Lieutenant Governor Heck thanked the committee for its due diligence and is confident that appointing Mr. Govia as Authority Executive Director will provide the Authority with seamless continued leadership. Lieutenant Governor Heck suggested changing the starting salary of the position to \$180,000 per year.

There being no further discussion, upon motion by Mr. Jacobs, seconded by Lieutenant Governor Heck, the recommendation to appoint Mr. Govia as the new Authority Executive Director at a starting salary of \$180,000 per year was unanimously accepted.

Adjournment:

There being no further business, the meeting was adjourned at 11:34 a.m.

Steve Jacobs, Secretary