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HEALTH CARE FACILITIES

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Department of Health

Umair A. Shah

Public Member

Steven R. Jacobs

Executive Director

Donna A. Murr

**Washington Health Care Facilities Authority
Special Board Meeting
410 11th Avenue S.E., Suite 201
Olympia, Washington 98504
Thursday, October 19, 2023 Meeting Minutes**

A special meeting was held at the offices of the Washington Health Care Facilities Authority. Meeting notices were mailed to all members of the Authority, to all persons who requested such meeting notice, and to those members of the media presently on the mailing list for receiving meeting notices of the Washington Health Care Facilities Authority.

Members Present:

David Schumacher, Governor's Designee, Chair, by conference speakerphone
Charles Malone, Insurance Commissioner's Designee, Member, by conference speakerphone
Dr. Umair Shah, Secretary of Health, Member, by conference speakerphone
Steve Jacobs, Public Member, by conference speakerphone

Authority Staff Present:

Donna Murr, Executive Director
Shannon Govia, Assistant Executive Director and Program Manager
Ashlee Frye, Assistant Executive Director and Chief Financial Officer
Danni Miller, Executive Assistant and Office Manager

Others Present:

Sharon James, Authority Assistant Attorney General, by conference speakerphone
Dan Gottlieb, Authority Bond Counsel, Hillis Clark Martin & Peterson P.S., by conference speakerphone
Robyn Helmlinger, Authority Bond Counsel, Orrick Herrington & Sutcliffe LLP, by conference speakerphone
Mark Melio, Authority Financial Advisor, PFM, by conference speakerphone
Raul Ardelean, Authority Financial Advisor, PFM, by conference speakerphone
Lisa Hayward-England, Hellam Varon Co., Inc. P.S., by conference speakerphone

Mr. Schumacher called the meeting to order at 1:04 p.m. after noting a quorum was present consisting of himself, Mr. Malone and Mr. Jacobs.

Dr. Shah joined the board meeting at 1:08 p.m..

Review, discussion and possible action regarding the Minutes from the September 14, 2023 Authority Board Meeting.

Upon motion by Mr. Jacobs, seconded by Mr. Malone, the minutes of the September 14, 2023 Authority meeting were accepted by a roll call vote of 3-0. Dr. Shah joined the board meeting at 1:08 p.m. and was not present on the call to submit his vote regarding the acceptance of the minutes.

Review, discussion and possible action regarding the June 30, 2023 Audit of the Washington Health Care Facilities Authority.

Ms. Frye introduced Ms. Hayward-England from Hellam, Varon Co., Inc. P.S., who reported that the audit and accompanying management letter indicated that Hellam Varon did not identify any deficiencies in internal control that would be considered material weaknesses.

Ms. Hayward-England provided and discussed her presentation of the audit process, including certain required communications and a description of the audit reporting requirements, as well as some operating statistics about the Authority. Ms. Hayward-England confirmed that the findings were favorable and there were no material weaknesses or deficiencies found.

Ms. Hayward-England thanked Ms. Frye for being easy to work with and very responsive to all requests in a timely manner.

Mr. Jacobs thanked the audit firm for their timely response and presentation.

Ms. Frye was congratulated on a job well done.

There being no further discussion, upon motion by Mr. Jacobs, seconded by Dr. Shah, the June 30, 2023 audit of the Washington Health Care Facilities Authority was accepted by 4-0 roll call vote.

Adjournment:

There being no further business, the meeting was adjourned at 1:16 p.m.

Steve Jacobs, Secretary